

# Maricela Rincon

## **High school Graduate looking for more work experience -dedicated , helpful , good communication**

Fort Worth, TX 76108

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I am an 18 year old High school graduate going on to pursue my career in college. I am a mother of my two year old son and newborn . I am a very dedicated and hard working person , as well as optimistic with a good welcoming personality. I pay close attention to detail. I communicate and work well with others. I am trying to get a good job to provide for my kids and also gain work experience. I have experience working in fast food and retail , I worked at Chick-fil-a for 4 months and have 6 months retail experience working at Michaels. I also have experience being a cleaner working as house keeping at Dickies Arena for 6 months. I'm doing what I can to make ends meet and looking for a good paying job and hope you can give me an opportunity to be a member on your team!

Authorized to work in the US for any employer

## Work Experience

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### **Store Front receptionist**

Happy K9 - Fort Worth, TX

June 2023 to Present

For this job I have made and scheduled appointments, answering phones for dogs to be groomed. I cut the dogs nails and filled out forms while also helping guests set up for the self served baths and would clean close the store.

### **Housekeeping**

Dickies Arena - Fort Worth, TX

November 2022 to May 2023

I cleaned any messes or spills while also doing deep cleans around seats and special seated rooms

### **Cashier/Customer Service**

Michaels

June 2022 to February 2023

I worked with customers , providing a good customer experience, helping them check out and giving them different options to ideas they could make.

### **Cashier/Customer Service**

Chick-fil-A - Fort Worth, TX

April 2022 to July 2022

I worked as a Cashier , cleaner , and also worked with food and making orders

## Education

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### **High School Education**

Western Hills High School - Fort Worth, TX

August 2019 to June 2023

## Skills

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- Leadership
- Cleaning
- Communication skills
- Presentation skills
- Cooking
- Sales
- Cashiering
- Customer service
- Food Service